

FSM DEPARTMENT OF EDUCATION - SPECIAL EDUCATION PROGRAM

Child Assistance Team Meeting – Member Invitation Letter

Name of Student:	Grade:	DOB:	School:
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Dear CAT Member. _____

In our school we have a Child Assistance Team (CAT) to help students who are experiencing learning difficulties. The CAT is responsible for gathering information concerning students who are experiencing learning difficulties and developing Intervention Plan to help assist the student.

The child identified above is being referred to the CAT for the following reasons:

<input type="checkbox"/> Vision	<input type="checkbox"/> Hearing	<input type="checkbox"/> Health (Physical/Motor)
<input type="checkbox"/> Intellectual/Cognitive	<input type="checkbox"/> Academic Achievement	<input type="checkbox"/> Speech and language
<input type="checkbox"/> Vocational	<input type="checkbox"/> Adaptive Behavior	<input type="checkbox"/> Social Emotional

Summary of Concerns:

We would like to invite you to attend and participate in a Child Assistance Team Meeting. Please come prepared with any information you have concerning learning difficulties this student is experiencing. This meeting is scheduled for:

Date: _____ **Time:** _____ **Locations:** _____

We look forward to your attendance at this important meeting.

Sincerely,

Principal/Administrator Signature Date